



UNIVERSITY OF DALLAS

The Catholic University for Independent Thinkers

University of Dallas email address information

As a new incoming University of Dallas student, your email address is your **first initial and the first twelve characters** of your last name and the password is the **last seven digits** of your student ID number.

Example:

If your name is **John Brazinskilewski** and your Student ID number is **900123456**, then your email address is **jbrazinskilew@udallas.edu** and your password is **0123456**.

If your last name has less than twelve characters then your email address is your first initial and your whole last name, but your password is still the last seven digits of your student ID number.

In order to log into your email, you need to go to <https://mail.google.com/a/udallas.edu> and use the first part of your email address as your user name (the part before the @). This is also the username and password you use to log in to computers on the campus network, such as in the print labs, and to log onto Blackboard and the library resources.

If you need additional help or if your situation is not covered here call **Brad** in the AIS Dept. at **(972) 721-4137**, or email me at bweathe@udallas.edu

After you arrive on campus you may also stop by my office in room 42 of the Science Bldg.

Take care,
Brad Weatherhead
AIS
University of Dallas