



UNIVERSITY OF DALLAS

The Catholic University for Independent Thinkers

2011-2012 Undergraduate Student Insurance Waiver Notification Methods

This notice is to inform you of the notification process used by the University of Dallas regarding the undergraduate student insurance charge posted to the student account. This charge is listed in the University of Dallas General Bulletin on the Undergraduate Fees and Expenses page 54 under the 'non-refundable' fee section with a note about waiving by a deadline date. The health insurance charge is automatically linked to tuition billing and appears on Business Office accounts **immediately** upon class registration. This charge has been listed on all Business Office fall statements mailed since early-June.

The optional waiver deadline process was also communicated to students via:

- Web links posted on UD web site in late July. This was on both the New Student Information Page (<http://www.udallas.edu/universitylife/studentlife/newstudent/newstudentformsos/>) and on the Student Health Services web pages (<http://www.udallas.edu/universitylife/studentlife/healthservices/>).
- New students were also advised of the program in their 'New Student Information' letter mailed to their home address after receipt of the 'confirmation' deposit.
- New parent orientation programs also advertised this deadline as well as the parent calendar on the UD web site (<http://www.udallas.edu/universitylife/parents/calendar/>)
- Mass email to all students (including Romers) on 07/29/11, 08/29/11, 09/06/11 and 09/14/11.
- Notices posted on campus (including Rome) and in residence halls from 08/28/11 to 09/17/11.
- Banners posted near cafeteria in the Haggar University Center from 09/12/11 to 09/17/11.
- Campus-wide student newspaper ad 09/13/11.
- Listed in the official 2011-2012 Student Handbook under the 'Health Services' section.
- Listed on the Student Life Critical Dates Calendar available online since 06/08/11 at <http://resource.udallas.edu/132/StudentLifeCalendar1112.pdf>
- Listed on official fee pages on the University of Dallas web site at: <http://www.udallas.edu/aboutus/offices/bo/sas>
- The 08/10/11 edition of the undergraduate parent e-newsletter included this information as well as a mass email to undergraduate parents sent out on 09/09/11.

As stated at the top of page 54 in the General Bulletin, "The University of Dallas reserves the right to change tuition and other charges at the beginning of any semester if the University judges such changes necessary and may change any institutional policies without prior notification." As stated in the Payment of Accounts paragraph on page 57 "*Students are responsible for payment of all expenses incurred at the University. It is the student's responsibility to assure that payments and credits are received by Student Account Services in the Business Office....*"

Students locked into the policy after the September 17, 2011 deadline date will be issued permanent ID cards. These cards will be sent to the students' post office boxes on the Irving campus (including Romers). If a primary policy is already in place for the student, this policy can act as a 'wrap-around' policy to help pay deductibles and co-pays that the primary policy does not cover. Coverage details, policy highlights and claim forms are available on the UD page of the insurance web site at http://www.aetnastudenthealth.com/stu_conn/student_connection.aspx?groupID=697423